

JOB DESCRIPTION

Part-time Tutor

Practitioner Certificate in Creative Writing for Therapeutic Purposes 2020

Job entails:

- Teaching* 2 days on this 10-day course between February and July 2020 at Metanoia London
**teaching days are likely to be in May and June, on a Friday or Saturday; arrive by 9am, teaching from 9.30-5.30*
- Receiving two sessions' induction training by Skype or in person as required
- Preparing teaching plans and content to fit in with the course design and aims, liaising with Course Leader Fiona Hamilton
- Adhering to Metanoia Code of Ethics and tutor team guidelines regarding team work, communication and other matters
- Liaison with team and additional administrative duties to support student learning including handover on teaching day, emails, using Moodle, maintaining good contact with tutor team for duration of course, reading and giving feedback on essays at end of course

Qualifications and experience required:

- MSc in Creative Writing for Therapeutic Purposes or equivalent training and experience including significant practice as a facilitator of therapeutic writing
- Demonstrable creative writing practice
- Accredited counselling or therapy qualification
- Understanding and awareness of diversity and inclusion issues and their application of in practice as tutor and colleague
- Knowledge of literary theory and range of appropriate texts and forms
- Knowledge of person-centred humanistic theory
- Understanding of creative writing process and reflective practice with groups and individuals
- Ability to listen and reflect on and talk through issues as they arise to promote good working relationships and best practice in tutor team and student group

Pay and conditions:

Tutor Grade Scale (DOE) inclusive of pro rata holiday entitlement and preparation time

This role is subject to an Enhanced Disclosure & Barring Service (DBS) check.

We particularly welcome applications from Black and Minority Ethnic candidates and people from under-represented groups and identities

Deadline for applications:

*You will be contacted by email if you are invited for an interview, which will be on **Monday 11 November in the afternoon***