

JOB DESCRIPTION

Job Title:	Academic Lecturer - Counselling Psychology – September Start
Hours:	0.6 FTE (3 days per week) (possibility for 0.4 FTE 2 days per week) in some circumstances)
Salary:	(SL Scales; £42,000 per annum, pro rata
Location:	13 North Common Road, Ealing London W5 2QB/13 Gunnersbury Avenue, London W5/Flexible Working
Responsible To:	Director of Studies – DCPsych
Type of Employment:	Permanent

Main purpose of the job

A registered Practitioner Psychologist who can contribute to the clinical expertise, teaching and administration of the Professional Doctorate in Counselling Psychology and Psychotherapy by professional studies, experienced in delivering Counselling Psychology approaches (Eg. CBT; Psychodynamic; Humanistic; Systemic), Research Methods (qualitative and/or quantitative), personal tutoring, research and clinical supervision for trainees.

Key responsibilities

1. To use a range of learning and teaching methodologies.
2. To be able to teach at least one of the following, with an understanding of integration in counselling psychology; Research methods; Psychodynamic approaches to counselling psychology; Cognitive Behavioural approaches to counselling psychology.
3. To assess the effectiveness of teaching and module delivery
4. To devise and evaluate assessments using a range of techniques.
5. To act as a personal tutor.
6. To act as a research supervisor at doctoral level (including internal examining for vivas)
7. To provide clinical supervision in counselling psychology approaches.

Academic Support

- To advise and guide students to support their progression and outcomes, including tutorials and individual support where appropriate

- Demonstrate a broad understanding of the philosophy and operation of programmes, detailed understanding of assessment requirements and procedures and Metanoia Institute, including OfS regulations.
- Lead learning and teaching activities in an areas as agreed e.g. module leadership, NSS
- Be able to work Friday - Sunday, 9.30am - 5.30pm on 10 teaching weekends throughout the year.

Management and Administration

- Attend team and Faculty meetings.
- Liaise closely with the Director of Studies and other senior members of Staff.
- Contribute to the administration of the course. This may include undertaking tasks involved in student recruitment/assessment, open day events, induction, maintaining student records etc.
- Undertake personal administrative work (e.g. filing, completing student records).
- Other faculty activities as required

General

- Be an active representative of Metanoia Institute on key professional bodies/ committees; external events; conferences and seminars; production of sector or journal articles/ reviews; through the operation of external or internal workshops or seminars.
- Carry out all duties in a non-discriminatory and inclusive manner.
- To be familiar and work in accordance with Metanoia Institute’s policies and procedures, e.g. Equality and Diversity, Codes of Ethics and Professional Practice, Complaints Procedures and Health and Safety Policy.
- Other reasonable duties as may be required

PERSON SPECIFICATION

	Essential	Highly Desirable	How Assessed
Qualifications			
Doctorate in Counselling Psychology	✓		CV Certificates
HPCPC practitioner psychologist registration and eligibility for BPS chartership			

Teaching Qualification PG Cert HE (or equivalent qualification) and FHEA		✓	
A relevant professional qualification	✓		
UKCP accreditation		✓	
Knowledge and Experience			
A minimum of 3 years training experience at the programme level 7/8.		✓	Supporting Statement CV Interview Reference
Clinical experience in NHS or other organisational settings.	✓		
An understanding of the higher education system and the OfS as a regulating body	✓		
Skills & Abilities			
Detailed knowledge of the modalities covered in the programme.	✓		
Ability to teach research methods Supervision of doctoral research to completion Experience of doctoral examining Experience of teaching research methods		✓	Supporting Statement CV Interview Reference
Good interpersonal and communication skills, both written and oral	✓		
Ability to work effectively under own initiative	✓		
Strong team working skills and the ability to manage and resolve difficult situations or conflict	✓		
Ability to work in an anti-oppressive and inclusive manner and to apply principles of equality to all aspects of the role	✓		
Creativity and vision	✓		
Computer Literate and willing to keep pace with evolving technology, especially in the context of learning and teaching	✓		
Attitudes and Values			
Flexibility and availability	✓		Supporting Statement CV Interview
Good relationships with all staff and students within the Institute, on an equal basis	✓		

To work in accordance with Metanoia Institute’s Equal Opportunities Policy, Codes of Ethics and professional Practice, Complaints Procedures and Health and Safety Policy	✓		
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Additional Information:

- Salary range: the appointment is usually made at the start of the advertised scale, but will depend on experience
- The appointment is offered on a permanent basis, subject to satisfactory references and a standard DBS check.
- The annual leave entitlement is 35 days, pro rata, per annum. Additionally, there are 3 weeks when the Metanoia Institute closes over Christmas.

APPLICATION PROCESS

Please send your application form to hr@metanoia.ac.uk