

JOB DESCRIPTION

Job Title:	H4Y School Counsellor - Part time Sessional (Term-time Only)
Salary:	£180 per 6-hour day / £90 for a half day (3 hours)
Location:	13 North Common Road, Ealing London W5 2QB (travel required to schools)
Responsible to:	Schools Counselling Liaison Manager
Type of Employment:	1-year fixed term contract/sessional

Main purpose of the job

Here4You provides high quality, professional mental health services to young people and staff of London secondary schools and colleges. All counsellors are qualified and trained in the Humanistic approach and the service is evidence based, arising from research. Here4You was created from the successful Align RCT research project that measured the success of counselling in schools. The service is being continued by Metanoia Institute in order to meet the growing demand for mental health services on site at schools.

The part-time School Counsellor will provide Humanistic Counselling to young people and staff at London secondary schools and colleges. This person will work effectively with pastoral and other teams at the school assigned. The Student Counselling Service aims to enable students to enhance their psychological health and personal effectiveness, thus empowering them to optimise their academic accomplishment, school / college involvement, and personal development. This is achieved through the provision of a variety of psychological services such as assessment, individual counselling, consultation with the school/college and the wider community, and psycho-educational workshops.

Information about the Metanoia Institute and the Here4You service can be found at <http://www.metanoia.ac.uk/>

Key areas of responsibility

- To provide a high quality, professional counselling service for children and young people in the school/college setting
- To signpost students to other support services as and when appropriate
- To provide a service that is sensitive to student diversity, including cultural expectations, disability, issues of gender, religion and sexual orientation
- To support academic staff and non-academic in their pastoral role with students
- To establish and maintain close links with a wide range of academic and administrative staff and School/College student support services

- To report Child Protection/Safeguarding concerns to the school safe-guarding officer and the Schools Counselling Liaison Officer.
- To keep suitable case records according to agency policy, legal and other requirements, ensuring that all project case records and files are maintained and securely held
- To attend fortnightly supervision with a Here4You clinical supervisor
- To carry out administrative work associated with the counselling provision
- To attend appropriate professional development and training events
- To adhere to the ethical framework of the appropriate professional body and BACP ethical guidelines
- To contribute to the development of a responsive and ethical counselling service for students
- To maintain records and statistics in line with the Service's Policy on Confidentiality and Data Protection and to liaise with the SCLO to input data into the Service's databases including use of CORE YP
- To formally report back to the SCLO on a half termly basis re. the progress of the counselling provision
- To undertake any other duties, commensurate with the grade, that may reasonably be required

Other Duties

- Any other duties as may be reasonably required.

Further Information

- Enhanced level DBS check required

PERSON SPECIFICATION

Experience	Essential	Desirable
Experience in individual counselling with children and or young people to include working with risk issues.	*	
Experience of having worked within a multi-agency setting.		*
Experience of working independently as well as in a team.	*	
Experience of working in a school setting.	*	
Experience of managing administrative tasks to include evaluations.	*	
Experience in group counselling with children and or young people.		*
Skills & Abilities		
Flexible interpersonal attitude.	*	
Good written and verbal communication skills.	*	
To be able to work competently on a time limited basis.	*	
Demonstrate a working understanding of the principle of equal opportunities as it applies to the context of the post.	*	
Education and Training		
Masters in Counselling		*
BACP Accreditation/eligibility for Professional Accreditation.	*	
An understanding of Humanistic theory and practice.	*	
Knowledge		
A sound understanding of Child Protection issues and procedures.	*	
A sound understanding of Child developmental processes.	*	
General		

APPLICATION PROCESS

Please apply by sending your completed application to hr@metanoia.ac.uk